



Tender No.SSD/001/2020-21
Date – 02-02-2021

TENDER DOCUMENT FOR SUPPLY OF SCOUTS & GUIDES EQUIPMENT, BADGES AND PRINTING OF LITRATURE etc.

The Bharat Scouts and Guides, National Headquarters, Lakshmi Mazumdar Bhawan,16, Mahatma Gandhi Marg, Indraprastha Estate, New Delhi – 110 002

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**The Bharat Scouts and Guides, National Headquarters,
Lakshmi Mazumdar Bhawan, 16, Mahatma Gandhi Marg,
Indraprastha Estate, New Delhi – 110 002**

TENDER NOTICE

**Tender No.SSD/001/2020-21
Date – 02-02-2021**

The Bharat Scouts and Guides , National Headquarters, invites sealed tenders for *SUPPLY OF SCOUTS & GUIDES EQUIPMENT, BADGES, PRINTING OF LITRATURE and Stationary etc* under two bid systems viz. Technical Bid and Financial Bid only from manufacturers/authorized distributors/dealers. The approximate value of current procurement is **Rs. 1 Crore** . The tender document having detailed instructions and terms & conditions can be downloaded from the website of BSG i.e. www.bsgindia.org there is tender caution money required to be paid at the time of submission of the bids by cheque in the favor of **‘The Bharat Scouts and Guides’**. Last date of receipt of complete bid document by hand in **The Bharat Scouts and Guides, National Headquarters, Lakshmi Mazumdar Bhawan, 16, Mahatma Gandhi Marg, Indraprastha Estate, New Delhi – 110 002.** The Technical bid and The Financial must reach on or before **05-03-2021 by 5.00 P.M.**

From The Bharat Scouts and Guides,

Director

The Bharat Scouts and Guides
National Headquarters
Lakshmi Mazumdar Bhawan
16, M.G. Marg, I.P. Estate
New Delhi-110002
Email - info@bsgindia.org
Website - www.bsgindia.org

INSTRUCTIONS TO THE BIDDERS

1. Definitions

"The Purchaser" means the **The Bharat Scouts and Guides, National Headquarters**

- a. "The bidder" means the individual or firm who participates in this tender and submits bid
- b. "The supplier" means the individual or firm supplying the goods under the contract
- c. "The contract price" means the price payable to the supplier under the Purchase order for the full and proper performance of its contractual obligation.

2. Bid documents

The bid documents consists of the following –

- Notice inviting tender
- Instructions to the bidder
- Terms and conditions of the tender
- Technical bid format
- Financial bid format

2.2 The bidder(s) is/ are expected to examine all instructions, forms, terms & conditions, in the bid documents. Failure to furnish all information required as per the bid document or submission of bid not substantially responsive to the bid documents in every respect will be at the bidders' risk and may result in rejection of the bid.

3. Documents / Certificates

The bidders are required to submit technical bid enclosing therewith photocopies of following documents.

- (a) Registration Certificate as per existing norms (indicating the legal status – company/partnership firm/proprietorship concern, etc.)
- (b) Copy of GST Registration Certificates;
- (c) Copy of PAN Card

(The detailed list of documents and information required to be submitted may be seen at page no. 24).

4. Clarification on Bid Documents

A prospective bidder requiring any clarification on the Bid Documents may notify the The Bharat Scouts and Guides, Supply Service Department, in writing or by e-mail at the mailing address info@bsgindia.org or supply@bsgindia.org.

5. Amendment of Bid Documents

At any time prior to the dead line for submission of bids, the Purchaser may for any reason, whether at its own initiative or in response to a clarification requested by the prospective bidder, modify the Bid Documents by amendment. The amendment will be uploaded on to BSG, website www.bsgindia.org for the benefit of all the prospective bidders.

6. Rejection of incomplete and conditional tenders

Incomplete and conditional tenders will be rejected. Quoting unrealistic rates will be treated as disqualification.

7. Non transferability

This tender is non transferable.

8. Minimum eligibility criteria

Bidder(s) should

- a. be an Indian company/firm engaged in **supplying Equipments, Literature, Badges, Souvenirs..**
- b. Should preferably have (manufacturing firms). Copies of the same are to be produced with the tender.
- c. have experience of **supplying** in bulk to the Departments/Ministries of the Government of India/PSUs/ Autonomous Bodies.
- d. **not have been blacklisted by the Depts./Ministries of the Govt. of India/PSUs (declaration has to be submitted in the specified format given)**

However, it is informed that mere fulfillment of minimum eligibility criteria does not entitle the firm to



demand that their financial bid be evaluated.

9. Preparation of Bids

Language of Bid

The bid prepared by the bidders and all correspondence and documents relating to the bid exchanged by the bidder with the Purchaser shall be written in English only.

10. Documents comprising the bid

The bids prepared by the bidder shall comprise of (i) technical bid and (ii) the financial bid.

- a. The technical bid should be sealed in a separate cover and super scribed SUPPLY OF SCOUTS & GUIDES EQUIPMENTS, BADGES, AND PRINTING OF LITRATURE etc. information/ documents sought should be provided with the technical bid. The documents / information sought should be in the same serial order as given in the technical bid.
- b. The financial bid shall specify the rates / prices in the format shown in the financial bid/price schedule along with clearly marked samples.

All the documents submitted in the bid must be legible and self attested and stamped with the seal of the firm. Otherwise, the bid shall be rejected.

11. Bid Prices

11.1. The rates/ prices should be quoted in Indian Rupees only in words as well as figures. Excise duty, sales tax, VAT, packing, forwarding, etc., as applicable should be quoted separately.

11.2. Rates / prices should be valid for one year from the date of signing of the agreement. Rates/ prices shall not be increased during the entire period of the contract

i.e. one year. However, in case of decrease in prices, the benefit should be passed onto the Purchaser. No claim for compensation or loss due to fluctuations or any other reasons/ causes will NOT be entertained. A bid submitted with an adjustable price quotation will be treated as non responsive and will be rejected. Prices should be quoted FOD basis (Free of delivery at BSG, NHQ, New Delhi).

12. Period of validity of bids

The bid shall remain valid and open for acceptance for a period of 120 days from the last date fixed for receiving the same. A bid valid for a shorter period shall be rejected by the Purchaser as non responsive.

13. Signing of the bids

The bid shall be typed or printed. All pages of the bid document shall be numbered consecutively and shall be signed by the bidder as proof of having read the contents therein and in acceptance thereof.

14. Submission of Bid

Sealing, Marking & Submission

- (i) **Envelope No.1:** Shall contain all the information and documents in the same serial order as shown in the technical bid. A covering letter also may accompany the technical bid.
- (ii) **Envelope No.2:** Shall contain the rates / prices of the items duly filled in (schedule of rates) and signed and stamped. The bidder must fill quoted price against each item in the spaces provided in the respective columns.

The above two envelopes shall be sealed in a **third envelope** and addressed to **The Director ,The Bharat Scouts and Guides, National Headquarters, Lakshmi Mazumdar Bhawan,16, Mahatma Gandhi Marg, Indraprastha Estate, New Delhi – 110 002** and must reach on or before **05-03-2021 by 5.00 P.M.** If the date on which the tender is opened for acceptance is declared to be a holiday, the tenders shall be deemed to remain open for acceptance till the next working day.

The bidder shall seal the bid.

The above envelopes shall bear the Name of the Work as described in the Notice inviting tenders along with Tender Number, due date and time.

All the envelopes shall indicate the name and address of the bidder to enable the bid to be returned unopened, if required.

15. Deadline for submission of bid

Bids must be submitted to the **The Director ,The Bharat Scouts and Guides, National Headquarters, Lakshmi Mazumdar Bhawan,16, Mahatma Gandhi Marg, Indraprastha Estate, New Delhi – 110002**



No bids will be received/ accepted after the expiry of the prescribed date and time for submission of the bids.

The responsibility for submission of the bids in time would rest with the bidder.

Telegraphic / Fax offers will be treated as defective, invalid and rejected. Only detailed complete bids received prior to the closing time and date of the bids will be taken as valid;

Bids received, if any, by the Purchaser after the prescribed deadline/extended deadline for submission will be returned unopened to the bidder.

20 . Technical evaluation.

Purchaser shall evaluate the technical bids to determine whether they are complete, whether all required documents have been furnished, properly signed and whether the bids are generally in order.

Prior to financial evaluation, the Purchaser will determine the substantial responsiveness of each bid to the bid document. For the purpose of this clause, a substantially responsive bid is one which conforms to all the terms, conditions and specifications of the bid documents without any deviation or reservation. The determination of bid's responsiveness shall be based on the contents of the bid itself without recourse to extrinsic evidence.

A bid determined as substantially non responsive will be rejected by the purchaser and shall not subsequent to the bid opening be allowed to be made responsive by the bidder by correction of the non conformity.

21. Right to accept any Bid, to reject any or all Bids

The Bharat Scouts and Guides, National Headquarters reserve the right to accept or reject any bid including the lowest and to annul the bidding process and reject all bids, at any time prior to award of contract, without thereby incurring any liability to the affected bidder or bidders or any obligations to inform the affected bidder or bidders of the grounds for the said action.

22. Notification of Award

Prior to the expiration of the prescribed period of bid validity, The Director, The Bharat Scouts and Guides, will notify the successful bidder by e-mail or letter confirming in writing that his bid has been successful.

23. Annulment of the Award

Purchaser reserves the right to disqualify the supplier for a suitable period who habitually fails to supply the item in time. Further, the suppliers whose items do not perform satisfactorily may also be disqualified for a suitable period as decided by the Purchaser. Purchaser reserves the right to blacklist a bidder at any time during the operation of the agreement for a suitable period in case he fails to honour his bid in accordance with the terms of the agreement without sufficient grounds.



**SUPPLY OF SCOUTS & GUIDES EQUIPMENT, BADGES, AND PRINTING OF LITRATURE.
RATE CONTRACT BASIS.**

Tender No.SSD/001/2020-21

TERMS AND CONDITIONS OF THE TENDER

- 1. Application**

The general conditions shall apply in contracts made by the Purchaser for the procurement of Goods
- 2. Standards**

The goods supplied under this contract shall conform to the standards prescribed specifications mentioned against the goods in the financial bid.
The bidder should furnish the full specifications of the goods offered in the tender. No change shall be permitted after opening of bids.
- 3. Termination for Default**

The Purchaser may, without prejudice to any other remedy for breach of contract, by written notice of default, sent to the supplier, terminate this contract in whole or in part , if

 - (a) the supplier fails to deliver any or all the goods/items within the time period(s) specified in the P.O., or any extension thereof granted by the purchaser;
 - (b) the supplier fails to perform any other obligation(s) under the Contract; and
 - (c) the supplier, in either of the above circumstances, does not remedy his failure within a period of 15 days (or such longer period as the purchaser may authorize in writing) after receipt of the default notice from the purchaser.
 - (d) Supply will be taken in lots or in prescribed supply format.
- 4. Settlement of disputes**

All disputes, differences and questions arising out of or in any way touching or concerning this agreement or subject matter thereof or the representative rights, duties or liability of the parties shall be referred Delhi jurisdiction only.
- 5. Mode of Payment**

Payment against Bill / Invoice shall be released only after execution of the supply order and the quality of the items are found to the satisfaction of the BSG. Payment will be made direct to the supplier through **A/c payee cheque /NEFT/RTGS/ Bank Transfer.**
No request for other mode of payment will be entertained. **No advance payment will be made in any case.**
No payment will be made for goods rejected at the Purchaser's site on testing.
- 6. Change in quantity**

Quantity given in the financial bid is approximate depending on the usage of the BSG. It may vary depending upon the actual usage. The Purchaser /BSG reserves the right to vary the quantity mentioned.
- 7. Agreement**

The selected bidder should sign an agreement with the Director, The Bharat Scouts and Guides as per the specimen (**Annexure -4**)
- 8. Purchaser's Rights**

The Bharat Scouts and Guides, reserves the right to accept/reject any or all the Bids in whole or in part and annul the bidding process without assigning any reason whatsoever.
The BSG reserves the right to award the contract to more than one Bidder.
The BSG reserves the right to relax/withdraw any of the terms and conditions mentioned in the Tender Document so as to overcome any problem encountered during the selection of the bidders and also during the course of the execution of the contract.
- 9. Delivery**

The delivery has to be effected within stipulated time frame. However, BSG reserve the right to get the supply immediately depending upon the urgent requirement.
- 10. Penalty for substandard / inferior quality**

A penalty of 3% of P.Os shall be imposed on the supplier for any substandard (inferior quality)/incomplete supply along with cancellation of work order. Further, the firm is also liable for blacklisting.
If the selected bidder/firm does not supply the items within the stipulated period as may be indicated by BSG, NHQ. The Bharat Scouts and Guides , National Headquarters , reserves the right to arrange the supply from another firm and the bidder will have to reimburse the additional expenditure, if any, incurred by BSG, NHQ.



11. Rates quoted should be valid for one year from the date of signing of the contract.

**SUPPLY OF SCOUTS & GUIDES EQUIPMENT, BADGES, AND PRINTING OF LITRATURE.
RATE CONTRACT BASIS.**

Tender No.SSD/001/2020-21

**TECHNICAL BID
(INFORMATION/DOCUMENTS TO BE SUBMITTED ALONGWITH THE BID)**

1.	Name of the bidder	
2.	Address of the bidder	
3.	Contact Details of the bidder	
	Telephone No. with STD code	
	Mobile No.	
	E-mail	
	Website, if any	
4.	Bidder's bank details:	
	Name of Account Holder	
	Complete A/C No. (Current/Savings)	
	Name of Bank	
	Name of the Branch with complete address	
	IFS Code of the Branch	
	9 digit MICR Code of the Branch	
6.	GST Certificate	
7.	Copies of Permanent Income Tax Number (PAN)/Income Tax Circle/TIN of the bidder.	
8.	Copies of Income Tax Returns filed for the last two years should be attached.	
9.	Declaration regarding blacklisting or otherwise by the Govt. Departments	
10.	The tender document (all pages) duly signed and stamped as proof of having read the contents therein and in acceptance thereof should be enclosed.	
11.	No / quantity of samples (enclosed), if any.	

N.B. Bidders to ensure that all

Pages have been signed and stamped by the authorized persons.

- (i) Pages have been numbered.
- (ii) Documents are legible (clearly readable).

I/we certify that the information furnished above is true and correct. The terms and conditions are acceptable to us.

Dated:

Name & Address of Firm

Authorized Signature & Seal of the Firm



**SUPPLY OF SCOUTS & GUIDES EQUIPMENT, BADGES, AND PRINTING OF LITERATURE.
RATE CONTRACT BASIS.**

Tender-No.SSD/001/2020-21

Schedule of Rates (Financial Bid)

From

**To
The Director,
The Bharat Scouts and Guides,
National Headquarters,
Lakshmi Mazumdar Bhawan,
16, Mahatma Gandhi Marg, Indraprastha
Estate New Delhi -110002**

I/we have gone through, understood fully and declare that I/ we shall abide by the terms and conditions detailed in the tender document for supply of the items required – my/our rates are as under :

**Authorized Signature &
Seal of the Firm**

Dated.....

Name & Address of Firm.....

**Authorised Signature & Seal of
the Firm**



**SUPPLY OF SCOUTS & GUIDES EQUIPMENT, BADGES, AND PRINTING OF LITRATURE.
RATE CONTRACT BASIS.**

Tender No.SSD/001/2020-21

DECLARATION

From

M/s.

.....

.....

To

**The Director,
The Bharat Scouts and Guides, National
Headquarters,
Lakshmi Mazumdar Bhawan,
16, Mahatma Gandhi Marg,
Indraprastha Estate New Delhi –110002**

Dear Sir,

I/We have read and understood the contents of the Tender and agree to abide by the terms and conditions of this Tender.

2. I/We also confirm that in the event of my/our tender being accepted.

3. I/We further undertake that none of the Proprietor/Partners/Directors of the firm was or is Proprietor or Partner or Director of any firm with whom the Government have banned / suspended business dealing. I/We further undertake to report to the The Bharat Scouts and Guides , New Delhi immediately after we are informed but in any case not later than 15 days, if any firm in which Proprietor /Partners/Directors are Proprietor or Partner or Director of such a firm which is banned/suspended in future during the currency of the Contract with you.

Yours faithfully,

- 1. Name-**
- 2. Designation-**
- 3. Mobile No.-**

Signature and Seal of the Firm



THE BHARAT SCOUTS AND GUIDES, NATIONAL HEADQUARTERS,

QUOTATION FOR PRINTING

Annexure-1		Tender No. SSD/001/2020-21					
S. NO	DISCRPTION	Qty. 1,000	Qty. 2,000	Qty. 3,000	Qty. 4,000	Qty. 5,000	Qty. 10,000
1	20x30-1/16, Maplitho paper 70GSM PER PAGE printing only, B&W (Single Colour)						
2	20x30-1/16, Maplitho paper 70GSM PER PAGE printing with compositing, B&W (Single Colour)						
3	Covar page - do- 170 GSM Art Card with lamination per cover 20x30/16						
4	23x36-1/16, Art paper 90 GSM PER PAGE printing only, B&W (Single Colour)						
5	23x36-1/16, Art paper 90 GSM PER PAGE printing with compositing, B&W (Single Colour)						
6	23x36-1/16, 90GSM ART paper PER PAGE Multi colour printing only						
7	23x36-1/16 Art Card paper 90 GSM art paper PER PAGE multi colour priting & Composing						
8	Cover Page= 220 GSM Art Card with lamination Multi colour printing Per cover						
9	Stitched Binding- 50 pages						
10	Stitched Binding- 100 pages						
11	Perfect Binding- 200 pages						
12	Perfect Binding- 300 pages						
13	Hard bindig 23x36						
	DISCRPTION	Qty. 500	Qty. 1,000	Qty. 2,000	Qty. 3,000	Qty. 4,000	Qty. 5,000
							Qty. 5,000



14	Landscape book side perfect binding (A)- Size : "8.3X5.8" (B)-pages:-112 (48 Pages Black & White + 64 Pages Colour)On 130GSM Laminated (C) -Cover pages :4 pages on 300 GSM Laminated Card	Qty. 1,000	Qty. 2,000	Qty. 3,000	Qty. 5,000	Qty. 10,000	Qty. 15,000
15	Landscape book side perfect binding (A)- Size : "11X8" (B)- pages:-112 (48 Pages Black & White + 64 Pages Colour)On 130GSM Laminated (C) -Cover pages :4 pages on 300 GSM Laminated Card						
16	DISCRPTION	Qty. 1,000	Qty. 2,000	Qty. 3,000	Qty. 5,000	Qty. 10,000	Qty. 15,000
17	A. Certificate:-1. No. of copies - 1,00,000 Nos , 2. Size "8.5X11" , 3. Multicolour on 250 GSM Art Card.						
18	A. Certificates - Nos 1. No. of copies- 5,000 2. Size- 8.5X11 CM, 3. Colour - Multicolour, 4. Printing on 225 GSM (Glossary Card). B. Certificates -15,000 Nos 2. Size- 21X14 CM, 3. Colour - Multicolour, 4. Printing on 225 GSM (Glossary Card).						
19	Printing Of Brochure - 1. Size- A4 (To be folded in 3 fold). Colour - Multicolour, 4. Printing on 130 GSM (Art Card).						
20	DISCRPTION	500	1000	1500	2000	2500	3000
	A. Annual Reports:-1. No. of copies -500 , 2. Size "11X8.5" , 3. No. of text pages :- 96 (+ -) Multicolor on 100 GSM Art Paper and Cover pages 4 on 300 GSM Art Card.						
	B. Audited Statement of Accounts :-1. No. of copies -500 , 2. Size "7.3X9.6" , 3. No. of text pages: - 36 (+ -) Black & White on 70 GSM and Cover pages 4 on 70 GSM Map litho.						
21	DISCRPTION	500	1000	1500	2000	2500	3000

THE BHARAT SCOUTS AND GUIDES, NATIONAL HEADQUARTERS,

QUOTATION FOR BADGES

Tender No.SSD/001/2020-21

Annexure-2

Sl. No.	Particulars	Quantity	Embroidary		Roll
			Rate and Sample	Woven Rate and Sample	
	Badges				
1	Assistant Troop Leader Badge	3000			
2	BSG Strips	2,50,000			
3	Bulbul Six's Emblem Bulbul	5000			
4	Bulbul Six's Emblem Kingfisher	5000			
5	Bulbul Six's Emblem - Parrot	5000			
6	Bulbul Six's Emblem Peacock	5000			
7	Bulbul Six's Emblem Sparrow	5000			
8	Bulbul Six's Emblem Woodpecker	5000			
9	Charan Badge - Pratham	10,000			
10	Charan Badge - Dwitiya	10,000			
11	Charan Badge - Tritiya	10,000			
12	Charan Badge - Chaturtha	10,000			
13	Guide Patrol Emblem Jasmine	10,000			
14	Guide Patrol Emblem - Lotus	10,000			
15	Guide Patrol Emblem - Rose	10,000			
16	Guide Patrol Emblem - Sunflower	10,000			
17	India Badge - Curve	3,000			
18	Pankh Badge - Heerak	5000			
19	Pankh Badge - Rajat	5000			
20	Pankh Badge - Swarna	5000			
21	Pankh Badge - Komal	5000			
22	Pravesh Badge C/B, S/G & R/R	50,000			
23	Rajya Puruskar Scout/ Guide Badge	20,000			
24	Rank Badge- Asst Cub Master	5000			
25	Rank Badge- Asst Rover Scout Leader	5000			
26	Rank Badge- Asst Scout Master	5000			
27	Rank Badge (Commissioner)	5000			
28	Rank Badge - Cub Master	5000			
29	Rank Badge Guider - Commissioner	5000			
30	Rank Badge Guider - Flock Leader	5000			
31	Rank Badge Guider - Guide Captain	5000			





32	Rank Badge Guider - Ranger Leader	5000			
33	Rank Badge Rover Scout Leader	5000			
34	Rank Badge Scout Master	5000			
35	Sea Scout Badge	5000			
36	Sopan Badge - Pratham	25,000			
37	Sopan Badge - Dwitiya	25,000			
38	Sopan Badge - Tritiya	25,000			
39	Troop Leader Badge	5000			
40	World Guide Badge	1,00,000			
41	World Scout Badge	1,00,000			
42	Proficiency Badges Scout	3,00,000			
43	Proficiency Badges Guide	3,00,000			
44	Proficiency Badges Rover	1,00,000			
45	Proficiency Badges Ranger	1,00,000			
46	Proficiency Badges Cub/Bulbul	50,000			
49	Blazer Badge	1000			
50	Woggle Printed Cloth (multicolour)	5000			
51	Woggle Multicolour Cloth (Embroidary)	5000			
52	Multicolour Printed Badge Round "7" CM (Multicolour Printing)	5000			
53	Multicolour Badge Round "7" CM (Embroidary)	5000			
54	Golden Arrow Badge	20000			
55	Radio Scout Badge	2000			
56	Rashtrapti Scout/Guide, Rover/Ranger Cloth Badge	5000 each			
57	State Name Badges/KVS/NVS/JNV / etc	1000, 2000,3000,4000, 5000			

**THE BHARAT SCOUTS AND GUIDES, NATIONAL HEADQUARTERS,
QUOTATION FOR EQUIPMENT AND UNIFORM ARTICLE**

Tender No.SSD/001/2020-21

Annexure-3

Sl. No.	Particulars	Qty Required	Material	Shape & Sizes	Design	Type	Weight	Packing Details	Time Required For Delivery
1	Beret Cap	40000							
2	Cub Cap	10000							
3	Lanyard (Grey)	5000							
4	Lanyard (White)	4000							
5	Nylex Belt (Guide)Brass Sheet Buckle- Multicolour	15000							
6	Nylex Belt(Scout)Brass Sheet Buckle-Multicolour	20000							
7	Nylex Belt Guide (DyeCasting)	15000							
8	Nylex Belt Scout (DyeCasting)	20000							
9	Nylex Belt Scout With Heavy Buckle	1000							
10	Nylex Belt Guide With Heavy Buckle	1000							
11	P-Cap BSG Logo Navy Blue Printed/Embroidery	5000							
12	P-Cap Embroidery Cream Colour Printed/Embroidery	5000							
13	Scarf (Commissioner)	3000							
14	Scarf (H.W.B) Printed	2000							
15	Scarf (H.W.B) with Badge	3000							
16	Scarf (India)	8000							
17	Scarf General	50000							
18	Scarf Special for varies events	1,000 To 5,000							
19	Socks Nylon (Black)	3000							
20	Socks Nylon (White)	2500							
21	Socks Nylone (Brown)	2000							
22	Whistle (Plastic)	10000							
23	Whistle (Metal)	2000							
24	Woggle (Colour / Finger) Plastic	50000							
25	Woggle Round Ordinary Plastic	50000							
26	Woggle Bull	5000							
27	Woggle Shankh	5000							
28	Woggle Brass BSG LOGO	1000							
29	Woggle Leather with Metal BSG Logo	2000							



Sub:- Quotation for Printing of Stationery.

Job Description:-

Sl. No.	Name of the items	Rates for
01	Bill for Travel /Camp Forms- Size = A-4 (8.5"X 11") Paper = 70 GSM Map-Litho Paper Printing = Single Colour – Single side Binding = Gum Pad 100 Sheets Each	100 /200 - Pads
02	Group Registration Form Size = A-4 (8.5"X 11") Paper = 70 GSM Map-Litho Paper Printing = Single Colour – Double Side Binding = Gum Pad 100 Sheets Each	1000 /200 - Pads
03	Reliving Letter – Size = A-8 (5.5"X 8.5") Paper = 70 GSM Map-Litho Paper Printing = Single Colour – Single side Binding = Gum Pad 100 Sheets Each	100 /200
04	Individual registration Form -S/G/R/R- Size = A-4 (8.5"X 11") Paper = 70 GSM Map-Litho Paper Printing = Single Colour – Single side Binding = Gum Pad 100 Sheets Each	100 /200
05	Scout-Guide Attendance Card- Size = 21 Cm X 13 Cm Paper = 250 GSM Pulp Board (Light Green) Printing = Single Colour – Both side	100 /200
06	Final score Sheet – Size = 45 X29 Cm Paper = 70 GSM Map-Litho Paper Printing = Single Colour – Both side Binding = Gum Pad 100 Sheets Each	100 /200
07	Individual registration Form - Size = A-4 (8.5"X 11") Paper = 70 GSM Map-Litho Paper Printing = Single Colour – Single side Binding = Gum Pad 100 Sheets Each	100 /200
08	Triplicate Pads -1. Size- 20X13 cm , 2. Triplicate - White, Pink & Green colour 4.Printing on 70 GSM.	100 /200
09	Duplicate Pads -1. Size- 20X13 cm , 2. Duplicate- white & Green colour 4.Printing on 70 GSM.	100 /200
10	Notesheet Pad–Size = 8 X 13 ,Paper = 80 GSM ledger paper, Both side Single Colour Printing, Binding = Gum Pad 100 Sheets Each	100/200/300
11	Letter head Pad – Size = A-4 ,Paper = 100 GSM Bond paper, Printing = multicolour single side, Binding = Gum Pad 100 Sheets Each	100/200/300



**THE BHARAT SCOUTS AND GUIDES, NATIONAL HEADQUARTES,
QUOTATION FOR GENERAL STATIONERY**

Annexure-5		Tender No.SSD/001/2020-21
S.No.	Name of the Items	Quantity
1	Ball Pen (Blue)	300 No.
2	Ball Pen (Red)	200 Nos.
3	Gel Pen (Free Flow)	100 Nos.
4	Gel Pen (Free Flow Refil)	200 Nos.
5	Correcting Fluid	20 Pcs.
6	Cello Tape (Brown & White)	50 Nos.
7	Double Sided Tape	10 Pcs.
8	Foot Ruler (Plastic)	20 Pcs.
9	Foot Ruler (Steel)	10 Pcs.
10	File Tag (White)	20 Pkts.
11	File Tag (Green)	20 Pkts.
12	File Flap	500 Pcs.
13	Flag Sticker for File	50 Pcs.
14	Gem Clip	05 Pkts. (Each Pkt 10)
15	Glue Stick	05 Pkts. (Each Pkt 10)
16	Gum Tupe	20 Pcs.
17	Gum Bottle	05 Pcs.
18	Highlighter	20 Pcs.
19	Pencil (HB)	05 Pkts. (Each Pkt 10)
20	Pencil Sharpner	01 Pkts.
21	Pencil Rubber	01 Pkts.
22	Photocopy Paper - A/4 Size	100 Rims
23	Register Ordinary (200 pages)	20 Pcs.
24	Register Minutes (A/4 Size Pasting)	10 Pcs.
25	Register Stock (4cr, 5cr, 6cr & 10cr)	10 Pcs.
26	Register Inward (12cr)	01 Pcs.
27	Register Dispatch (12cr)	01 Pcs.
28	White Board Marker	05 Pkts. (Each Pkt 10)

